

The Falmouth Historical Society  
Meeting of the Board of Directors  
Zoom Meeting—July 6, 2021

The meeting came to order at 6:30 p.m. Present were Betsy Whitcomb, Carol Kauffman, David Farnham, Ron Scorsone, Rich Meserve, Sally Farneth, and Sue Farnham.

**Secretary's Report**

Minutes. Minutes for the June Board meetings had been distributed for review. The Board accepted the minutes as written.

Membership. Our active membership is 90.

**Treasurer's Report**

Finances. The Society has a balance of \$2,978 in its operating accounts and \$18,242 with the Foundation. Our accounts receivable is \$50 and our accounts payable is \$193.

We ended the fiscal year with income of \$4,439 and expenses of \$6,943 leaving a deficit of \$2,504. Expenses were only \$77 over budget. Our fiscal year-end balance is \$943 above target which means our operating accounts have sufficient funds to carry us through August.

The proposed budget for the fiscal year running from July 2021 through June 2022 is \$9,345. This is in line with costs expected when we adopted the "austere" financial plan in 2019 and decided to shut down the Museum from November through April. [The chart on slide 10 was mislabeled as FY20-21 when it should have read FY21-22.]

As in previous years, this budget began with a zero-based review of the previous year's expenses. It was then adjusted to cover anticipated increases or new expenses. It includes funds for the septic as well as seed money for the cookbook.

The Board voted unanimously to accept the budget as proposed.

## **Committee Reports**

Programs. Nothing significant to report.

Museum Operation & Exhibits. The Museum is scheduled to re-open to the public on Tuesday, July 13<sup>th</sup>. The Board reviewed preparations for re-opening and there was a lengthy discussion about safety protocols. Based upon the information available, the Board decided to adopt a prudent approach. Masks will be required and people will be asked to socially distance themselves while inside the Museum. Masks will not be required on the grounds or in the Barn.

Collections.

*Acquisitions.* Heather Hall, who graduated from Falmouth High School in 1963, donated her Girl Scout Mariner uniform.

*Catalog.* Ron overcame technical hurdles and successfully imported data into PastPerfect. For some catalog items, it is much more efficient to create the entries in an Excel spreadsheet for loading into PastPerfect. He is also working with the Boy Scouts on a project to photograph artifacts.

Local History. We responded to five queries from the community during the past month.

Nothing significant to report for the website expansion.

Communications. Plans for the table at the municipal elections were scrubbed due to inclement weather.

Merchandise.

*Cookbook.* There was one meeting. Editing of Volume I (Savory) for “publication-quality” appearance is in process.

Museum Buildings & Grounds. Some housekeeping remains to be done before opening. Rich proposed an easy solution for washing the windows. We also need to put in window fans for improved airflow.

There was a discussion about required maintenance.

Technology. Nothing significant to report.

Development. Nothing significant to report.

### **General Topics**

Three board members had joined the meeting via mobile phone from areas where the signal is weak. David had prepared a presentation describing a proposed strategy for preserving the Society's digital assets. Due to the communications issues encountered during the meeting, David asked the Board members to review the presentation that had been forwarded by email. Barring objection, he would proceed with implementation of the actions in the proposal.

There being no other new business, the meeting adjourned at 7:20 p.m.

Respectfully submitted, Suzanne Farnham, Secretary